

Summer 2026 Program Funding Joint Grant Application Guide

November 2025

Overview of Grant

The following funders will accept applications through the process outlined in this guide:

- ESL Charitable Foundation
- the William and Sheila Konar Foundation
- United Way of Greater Rochester and the Finger Lakes

Eligibility Criteria

- Program must be operating in and serve children/youth in at least one of the following counties: Genesee, Livingston, Orleans, Monroe, Ontario, Wayne, Wyoming
- The organization submitting the application must have 501(c)(3) status, be a public school or school district, or municipality/department of municipality (e.g. town recreation department)

Please note that organizations partnering with a 501(c)(3) fiscal sponsor cannot apply directly on their own behalf. However, the fiscal sponsor may submit an application on behalf of the partner organization.

Review and Funding Considerations

This application is a collaborative funding opportunity supported by multiple partners. Each funder may apply its own evaluation criteria and priorities when reviewing proposals. The application has been carefully designed to capture all information necessary for each funder to make an informed decision. Applicants are strongly encouraged to answer every question fully and accurately, as incomplete or unclear responses may limit consideration for one or more funding sources.

E-CImpact Grant Portal

The entire application process is online in our e-CImpact grants portal at <https://agency.e-cimpact.com/login.aspx?org=34485F>, along with resources to help you build your application. All applications and reports must be submitted through our online grants management system, e-CImpact.

We strongly recommend bookmarking this site for ease of access.

Also, please add to your email contacts/whitelist admin@e-Cimpact.com as email communications regarding the application will be sent from this email address.

If your organization is a 501(c)(3)

- If your agency is NOT currently registered in e-CImpact, you will need to request access. Go to <https://agency.e-cimpact.com/login.aspx?org=34485F>, scroll to the bottom of the page, and click on the “Click here to add your agency to e-Cimpact” button. The person registering the agency will receive an email notification within two business days. After the agency account is approved, the person who has set it up can add additional agency users as necessary.
- If your agency is already set up in e-Cimpact and you need personal access, contact someone at your agency that already has access to e-Cimpact to add you. As an agency’s e-Cimpact account includes sensitive information, including staff salaries on budget forms submitted as part of applications and reports, we ask that agencies determine who has access and add additional users themselves.

If your organization is a public school or school district, or municipality/department of municipality

- If your organization did NOT receive a grant from United Way for summer 2025 programming, you will need to request access by sending an email to ecimpact@unitedwayroclx.org with the following information:
 - Name of organization
 - Mailing address of organization, main email, and main telephone number of organization
 - Name of primary contact person
 - Mailing address, email, and telephone number of primary contact person

The person registering the organization will generally receive an email notification within two business days. After the agency account is approved, the person who has set it up can add additional users as necessary.

- If organization DID receive a grant from United Way for summer 2025 programming, it is already set up in e-Cimpact with at least one contact/user account. If you need personal access, contact

someone at your organization that already has access to e-Cimpact to add you. As an organization's e-Cimpact account includes sensitive information, including staff salaries on budget forms submitted as part of applications and reports, we ask that organizations determine who has access and add additional users themselves.

Application Timeline

The application timeline is an overview of what to anticipate for the **Summer 2026** grant.

- Application opens **November 17th** in e-CImpact and closes **January 12th at noon**. **Late applications will not be accepted.**
- Technical assistance with utilizing the e-Cimpact grant portal will be available through **January 7th, 2026**. To request technical assistance, sent an email to ecimpact@unitedwayroclx.org. **Please note that limited technical assistance will be available during the following time periods:**
 - November 14th through November 24, 2025
 - December 19th, 2025, through January 5, 2026
- Notification of decisions by April 15, 2025.

To ensure fairness and consistency across all applicants, **fundors are unable to provide individualized guidance or feedback regarding proposal content, project design, or funding likelihood**. Staff are **available only to assist with technical questions related to accessing or using the online grants portal** (e-CImpact), such as login issues or form navigation. Applicants are encouraged to review all instructions carefully before submitting their application.

Overview of the Application

The following components are a part of the application.

Organizational Information Form

Lead Organization Information

- Organization Name
- Organization Address
- Organization Main Contact Phone Number
- Organization Main Contact Email
- Organization Type (select one):
 - 501(c)(3) not-for-profit agency
 - Public school or school district, or municipality/department of municipality
- NYS Charities Number (if exempt, type “exempt”)
- If exempt from NYS Charities registration, explain why
- Head of the Organization (name, phone, email)

Summer Program Form

This form needs to be completed for each summer program your organization is applying for

- Program Name
- Contact for Proposal Follow-up (Name, Phone, Email)
- Program Site Address(es)- Include street address, city/town, and zip code
- County(ies) Program Site(s) Located In (check all that apply):
 - Monroe- within City of Rochester
 - Monroe- outside of City of Rochester
 - Genesee
 - Livingston
 - Ontario
 - Orleans
 - Wayne
 - Wyoming
- Is your organization serving as a fiscal sponsor for another organization that will operate the proposed program? (yes/no)
- If your organization is serving as the fiscal sponsor, please provide the following: 1) The name and EIN (if applicable) of the sponsored organization. 2) A brief description of the relationship between the fiscal sponsor and the sponsored organization, including roles and responsibilities.

- Did this program operate in Summer 2025 (yes/no)
- Does the program accept children regardless of their religion or belief system? (yes/no)
- Is the program free from religious content, worship, proselytization, and/or instruction? (yes/no)
- Program Start Date
- Program End Date
- Number of weeks program will operate
- Number of days per week program will operate
- Days of the week the program will operate (check all that apply):
 - Monday
 - Tuesday
 - Wednesday
 - Thursday
 - Friday
 - Saturday
 - Sunday
- How is your summer program structured? Select one of the following options:
 - One continuous program that runs from start to end date
 - Multiple sessions (e.g. weekly or themed sessions that require separate registration)
- If multiple sessions was selected above, please describe how participants register and/or advance between sessions
- Daily start time
- Daily end time
- Total hours per day the program will operate
- County(ies) Whose Residents Are Served by the Program (check all that apply):
 - Monroe- within City of Rochester
 - Monroe- outside of City of Rochester
 - Genesee
 - Livingston
 - Ontario
 - Orleans
 - Wayne
 - Wyoming
- Enter the range of ages to be served (e.g. "5-12", "8-12")
- Grade level(s) to be served (check all that apply):
 - Pre-kindergarten
 - Kindergarten – 5th grade
 - 6th grade – 8th grade
 - 9th grade – 12th grade
 - Other
- If other was selected, please clarify
- Number of children/youth to be served

- What is the focus of your summer program? Check all that apply:
 - Academic enrichment
 - Career readiness
 - Arts and Culture
 - Recreation
 - Development of Socio-Emotional Competencies
 - Other
- If other was selected, please clarify
- Describe the activities the children/youth will engage in. Include details on the typical frequency and duration of each.
- Describe the target population(s) the program serves, including demographics and risk/protective factors. Include any eligibility criteria for participation (for example, living in a certain geography or having income below a certain threshold) and how eligibility is determined.
- How are participants recruited into the program? (Include information related to how spots are being filled)
- Please detail how/if your program is accessible to students with disabilities (e.g. nonverbal, mobility issues, auditory impairment, etc.)
- Please share how staff and volunteers are trained to address students experiencing or displaying indicators of trauma (abuse, loss of a loved one, bullying, etc.)
- Will meals be provided? (check all that apply)
 - No, meals will not be provided
 - Yes, hot meals will be provided
 - Yes, cold meals will be provided
 - Other

If other was selected, please clarify

- Who is providing the meals? (check all that apply)
 - Not applicable- program doesn't provide meals
 - Foodlink
 - Summer Mini Meals Partnership (Foodlink, RSCD, City)
 - In-house (organization prepares meals)
 - Other
- If other was selected, please clarify
- If requested, are you able to provide copies of background checks for all staff and volunteers working with students in your program? (yes/no)

- Does your organization have a Safety Plan or Policy for this summer program? (yes/no)
- Are there gaps in transportation access to the program? If yes, please clarify.

Outcomes and Evaluation

- List up to 4 key program goals and outcomes (for example, "program participants will increase literacy levels").
- Describe how you measure success, including a description of the types of information that will be collected and timeframe. For example, a program with the outcome of increasing literacy levels would provide a name and description of the assessment used, time frame (e.g. students assessed during the first and last weeks of program) and the standard that needs to be met (e.g. increase of 5 points, increase in grade level).

Budgetary Information Section

- Total Program Costs (this should include any transportation related costs)
- Amount Requested
- If you were to receive this grant, how would the funds be used? Be specific. Budget line items with amount and description. The total amount should match the Amount Requested in the field above.
- If the total costs are greater than the amount requested, what other funds or funders will be used to support the program? Be sure to include any program fees charged for participation.
- Are you able to offer the program if you receive partial funding? If so, how would that impact your program and your outcomes?

Frequently Asked Questions Guide

My agency does not yet have a 501(c)(3) ruling from the IRS but has applied for one. Can we apply for a grant?

Not directly. We can only accept applications from organizations that have already received tax exemption status from the IRS, who are a school or school district, or are a municipality or department of a municipality. You may, however, partner with a fiscal sponsor with 501(c)(3) status, who will need to submit the application on your behalf.

Our organization operates under a fiscal sponsor. May we apply for a grant?

You cannot directly apply for a grant. However, your fiscal sponsor may submit an application on your behalf.

May an organization apply for funds for two or more summer programs?

Yes. A separate program form for each program will need to be filled out. More details are available within the e-Cimpact grant portal.

How do I apply for the grant?

Our entire application process is online in our e-CImpact grants portal <https://agency.e-cimpact.com/login.aspx?org=34485F> along with resources to help you build your application.

Do I have to use the online application system?

Yes. All applications and reports must be submitted through the e-CImpact online grants management system.

Do I have to have an account to access the online application in e- CImpact?

Yes. An account is required to access and submit an online application. Please see the section on page 3 titled **e-Cimpact Portal** for more information.

e-Cimpact is asking me for an organization number to log in.

You do not need an organization number to log in. Make sure you are using this link: <https://agency.e-cimpact.com/login.aspx?org=34485F>. We strongly recommend bookmarking the site for ease of access.

I've forgotten my password. What should I do?

If you have forgotten your password, go to <https://agency.e-cimpact.com/login.aspx?org=34485F> and click on the **"Having trouble signing in?"** link to have a One-Time Sign In Link sent to the email address associated to your account.

I've forgotten my username. Can you help?

In most cases, your username is the same as the email address you used to create your online account. The exception is if you have more than one account because you work for more than one organization. In that case, email ecimpact@unitedwayrocflx.org to request your username.

Someone at my organization needs a user account.

Anyone at your organization that currently has access to e-Cimpact can add, edit, and delete agency users. Please be aware that anyone with an agency account will have access to sensitive information, including program staff salaries recorded in budget forms. A tutorial concerning agency user accounts is available at <https://bit.ly/ecimpactaccounts>.

Can I save and continue my application at a later time?

Yes, you can save your work on any application form by clicking "Save My Work" at the bottom of the page. Remember to come back to finish all forms and submit before the deadline! Please check out the e-CImpact Resource Center which contains resources on navigating the system and completing your application.

Will I receive email confirmation that my application was submitted and received successfully?

Yes. Once all forms are completed and ready to submit, the "Submit This Application Now" option will appear. Enter your email in the box next to "Send Submission Confirmation Email To:" then click on "Submit Now."

Is my organization's information kept private when I apply online?

United Way takes your privacy seriously. We do not sell or share personal information about you or your grant application with other people, companies, or organizations.

Can I submit an application prior to the deadline?

Yes, applications will be accepted prior to the deadline.

Will I have an advantage by submitting a request sooner than the deadline date?

No. Submitting a request before the deadline will not guarantee approval nor garner additional points.

Can I apply for grant funds for more than one summer program?

Yes. You will need to create a program profile within e-Cimpact for each project for which you are requesting funding. You will also need to complete a form for each program before submitting the application.

Can a funder staff member speak to me about my application prior to submission?

To remain impartial and fair to all applicants, we are unable to review the applications of anyone seeking funding or provide any guidance or advice around the details to include within your narrative.

Would you be able to review our proposal for input before final submission?

No. To remain impartial and fair to all applicants, we are unable to provide any input on proposals.

What is the minimum or maximum amount I can apply for?

There is no minimum or maximum amount.

Will there be any monitoring/reporting requirements if I receive a grant?

Because this is a collaborative funding opportunity supported by multiple partners, specific reporting requirements will vary by funder. If your program is selected for funding, you will receive instructions outlining the reporting expectations, format, and timeline associated with your particular award. Each funder may request information relevant to their own grant focus and accountability needs. Generally, successful applicants can expect a site visit to the program when in operation and a final written report.